



## **'Secure' Application** Making Online Registrations Easy

Register Now provides affordable offline and secure online registration and payment services for various events, clubs, functions and businesses. There is no need to setup your own merchant services or special banking accounts, we do it all for you to provide a cost effective credit card payment and data storage solution for your requirements. Funds are transferred directly to your bank account so no more cheques and trips to the bank.

### **Who is this for ?**

Register Now provides this service to various sports clubs, organisations and other clients who require registration services for their events, membership services, functions and business payments. We have custom built a registration and payment application so the people wishing to register online can do so in one easy process. Those wishing to enter via a normal registration form can also do so with our offline services. If there is no registration fee then we can also cater for this type of registration. Vital data is obtained from the online registration process to make your registration requirements run more effectively than ever before.

### **How does it work ?**

Our 'Secure' application to process registrations is linked to your website that includes specific customised information relevant to your requirements. Along with a logo and general information, custom pricing categories and up to 20 questions may also be asked of the person. They can also make donations or purchase merchandise or other additional items you wish to offer.

The person goes to your website or our website and clicks on the link to register. This opens a new secure payment window where the person enters their registration details and pays by credit card. The credit card is processed instantly and result advised on the screen and an email is also sent to the customer advising them of the transaction result.

If there are no questions to ask the person then the questions page does not appear. If there is no payment amount to be paid then their credit card details are not asked for, it simply goes to a page for them to confirm their details. If you wish to sell merchandise or other items or make a donation then this page would also appear.

On completion of the registration your customer data is stored in a secure database and if required, the payment is processed. The payment, less the transaction fees, is transferred to your bank account when your Register Now account is balanced on a weekly basis. You are provided with a login to the client admin section to view statistics and download your data at any time. Your online invoice is also displayed in this section.

We also offer "Offline" registration services, meaning we can also process your manual entry forms and add them into the one database for your event. Valuable administration time is thus saved by offering online and offline services that are combined in the one database.

### **Can I afford it ?**

Absolutely! - NO setup or monthly fees, just a small processing fee for each transaction.

---

#### **Fees :-**

Setup and Monthly Fees :-	\$0.00
Fee per transaction :-	\$1.10 and 2.2% per transaction.

**Our services include :-**

- Registration and credit card services linked from your website to our website.
  - Setup of registration pages including
    - your logo displayed
    - waiver / instructions information
    - individual / team / family options
    - donation options
    - sell out restrictions
    - online participant list
  - Secure internet credit card verification services.
  - Collection of payments via the website using our merchant facilities.
  - Email sent to the person confirming registration.
  - Offline registration services.
  - Client portal showing live stats and weekly invoicing.
  - Data can be downloaded at any time via our client portal.
  - Payments transferred directly to your bank account.
  - Database registrations without payments
- event information displayed
  - custom category choices / values
  - up to 20 custom questions
  - optional items purchase page
  - start groups
  - promotion / discount codes

**Demo** – to view a live demonstration of this setup go to this link :-  
<https://www.registernow.com.au/secure/Register.aspx?ID=0>  
- Page 2 of the 5 page payment application is shown below.

Please Note: Required fields are marked with \*

**PARTICIPANT DETAILS**

At least 1 phone number (home, business or mobile) is required #

First Name	<input type="text"/>	*	- Mandatory
Middle Name	<input type="text"/>		- Optional
Last Name	<input type="text"/>	*	- Mandatory
Address Line 1	<input type="text"/>	*	Optional
Address Line 2	<input type="text"/>		
Suburb or Town	<input type="text"/>	*	
State	Please Choose <input type="button" value="v"/>	*	
Postcode	<input type="text"/>	*	
Country	Australia <input type="button" value="v"/>	*	- Optional
Home Phone Number	<input type="text"/>	# e.g. 0399998888	- Optional
Business Phone Number	<input type="text"/>	# e.g. 0399998888	- Optional
Mobile Phone Number	<input type="text"/>	# e.g. 0401 234 567	- Optional
Date Of Birth	dd <input type="button" value="v"/> month <input type="button" value="v"/> yyyy	*(dd/month/yyyy)	- Optional
Email	<input type="text"/>	*	- Mandatory
Gender	Please Choose <input type="button" value="v"/>	*	- Optional
Optional Text	<input type="text"/>		- Drop Box OR Empty Value

For further information please contact -  
Register Now info@registernow.com.au  
1800 734 669 www.registernow.com.au